



**Master Plan Meeting
Growth Committee
Thursday, September 23, 2021 at 2:00pm
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

Minutes

Attendees: Liz, Miguel, Justin, Amy, Christina, Mari, Debby, Jeremy

I. Status/Update - Progress report of outstanding items:

- a. **Monthly formal report to elected officials** – has been provided for September. Board report was sent to City Council.
- b. **Inventory Analysis / Program Assessment** – no update as of now, the Assessment is in process by PROS / Logan Simpson. there will be a draft of the assessment sent to the MRD at the end of September. There will be a working draft at the end of November. Level of Service Analysis, will have drafts available on the same timeline.

II. Public Engagement - Progress report of engagements

- a. **MakeMyMontrose** - people can continue to make comments on this website.
- b. **Intercept surveys** – completed with good results.
- c. **HAPPiFEET** – New promo signs are out in the parks and facilities. We have been receiving feedback through email, about 8 this week so far. Emails some directly to Debby.
- d. **Statistically Valid and Online survey** – LAUNCHED! Showed up in mailboxes this week. 2 weeks to launch online. ETC Institute will provide monthly updates. The surveys were also sent to residents of Olathe and Ridgway. A question of zip code was added to the survey. It was suggested by a board member that it be advertised on Montrose Message Board. Staff stated that it will also be advertised on social media, to newsletter email contacts. An IPAD can be placed at the two facilities and patrons can be asked to fill out the survey there. Our goal is at least 500 surveys be filled out. It was also suggested that the survey be offered at parent teacher conferences at the schools as well as to focus groups.

III. Discussion of capital needs

- a. The Growth Committee looked at the Capital needs list (CIP) that has been developed by staff. It was suggested that staff prioritize the items and then price the items making this a 3-5 year plan. This finalized list will be presented to the Growth Committee before the next Board meeting so the Growth Committee can make recommendations to the Board. There will be a draft budget ready for the Growth Committee by October 15. The Committee suggested that they meet before October 28 to discuss CIP recommendations.

IV. Next Steps and meetings

- a. October 7 at 2pm – Staff CIP discussion
- b. October 18, 4:30pm – Growth Committee
- c. October 28 at 2pm.
- d. November 17 staff mission, values, strategic planning overview with PROS.
- e. November 18 BOD update by PROS on site, Mission/Visioning session

Next Meetings

October 18, 4:30pm

October 28, 2pm

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