



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, December 14, 2023 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

I. Call to Order, Roll Call

The meeting was called to order at 11:34am. Present were: Director Allison Howe (on Google Meet) Director Ken Otto, Director Megan Maddy, Director Barb Sharrow, Director Suzi King, Director Paul Wiesner, Attorney Bo Nerlin.

II. Open Forum: Call for Public Comment (limit of 3 minutes per person) – there was no public comment.

III. Staff Recognition:

a. **Introductions:** There were no introductions.

b. **Anniversaries:** Miller Bowles, 1 year. Miller was presented his 1 year anniversary award.

c. **Employee Awards:**

Core staff of the month - October Core Staff – Bryce Carroll
November Core Staff – Debby Harrison-Zarkis
Other Core nominee – Laysa Quijano

Part time staff of the month – October part time staff – Shae Ila
Other October part time nominees – Jessica Castro, Jimette Keenen, Lance Koons, Tiffany McLemmons, Nate McWilliams, Robert Schmitzer, Alex Sutton

November part time staff – Lance Koons
Other November part time staff nominees – Jessica Castro, Tiffany McLennons, Alex Sutton

IV. VISTA Charter School Interns presentation – Dr. Shaffer, of the local Vista school, introduced the interns who have been working with the Montrose Recreation District, and described the intern program. Vista and the MRD started the intern program in 2022. Dr. Shaffer introduced Leona, who works with the Aquatics staff and wants to become a lifeguard. She has been hired by the MRD as a swim aid. Astro was also introduced. He works with the Maintenance Department and has been working on correcting ADA deficiencies. Dr. Shaffer stated that one of their goals is for these students to become employed. Eight kids participated in last year’s program. One of them went on to work in the schools. Five (5) of the eight (8) did not know how to swim when they started the intern program, and now, after taking lessons here, they know how to swim and are often seen in the pools. Astro stated that working in Maintenance is much more rewarding than working in his past jobs. He stated that he enjoyed being part of the ADA program because of personal experience. Leona stated that she likes working with the Aquatics team. She has done life jacket inventory, has been working on her swimming skills, and has been working on her skills that will allow her to be a lifeguard. Mari gave kudos to Liz Gracesun for organizing this program, for pursuing continuing education on coordinating intern programs, and working with Vista.

V. Approve 2024 Board meeting Calendar – Director Paul made a motion to approve, Director Ken seconded the motion, the motion passed unanimously.

VI. **Request for Executive Session:** Executive Session for a conference with the District attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b).

Director Megan moved to go into Executive Session, Director Barb seconded the motion. The motion passed unanimously. Director Christina stated for the record: "I am the presiding officer, as required by the Open Meeting Laws this Executive Session is being electronically recorded. Roll call, present are: Ken, Megan, Mari, Debby, Barb, Suzy, Paul, Jeremy Master, Allison Howe Remotely, Justin Mashburn. This is an Executive Session for the following purpose: Executive Session for a conference with the District attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b)." She also stated, "I caution each participant to confine all discussion to the stated purpose of the Executive Session, and that no formal action may occur in the Executive Session. If at any point in the Executive Session any participant believes that the discussion is going outside the proper scope of the Executive Session, please interrupt the discussion and make an objection." District Attorney Bo Nerlin stated, "As the Montrose Recreation District Attorney, it is my opinion that the discussion of the matter announced in the motion to go into Executive Session constitutes a privileged attorney-client communication. I am therefore recommending that no further record be kept of this Executive Session." The Presiding Officer stated, "the District Attorney has recommended that no further record be kept of this Executive Session. The time is now 12:07pm and I am turning off the tape recorder at this time."

"The time is now 1:08pm and I have turned the tape recorder back on because the privileged attorney client communication is finished. I hereby attest that this recording reflects the actual contents of the discussion at the Executive Session and has been made in lieu of any written minutes to satisfy the recording requirements of the Open Meetings Law. I will hand the tape to the Executive Director to retain for a 90-day period. The time is now 1:09pm, and we now conclude the Executive Session and return to the open meeting." Director Christina asked Debby (minute recorder) if the tape recorder had been turned back on, she confirmed that it had. Director Christina asked if the members would like a short break and it was decided to take break before resuming the regular meeting session. Members returned from their break and Director Christina stated that "the time is now 1:18pm, and we now conclude the Executive Session and return to the open meeting. The participants in the Executive Session were, Director Ken Otto, Director Megan Maddy, Mari Steinbach, Director Christina Files, Debby Zarkis, Director Barb Sharrow, Director Paul Wiesner, Director Suzi King, Jeremy Master, Justin Mashburn, Director Allison Howe electronically and Bo Nerlin the District Attorney." Director Christina introduced the next agenda item.

I. **Budget Adjustments to 2024 Recommended Budget** – Christina asked if there were any adjustments recommended be made to the 2024 budget. No recommendations were made. Christina asked if anyone would like make any adjustments based on the letter from Governor Polis. No recommendations were made.

II. **Recreation Programs Report: 50+ Programs** – Cindy Marino, 50+ Program Coordinator, presented on the program. She stated they do one trip a month in the winter and up to 8 trips a month in the summer. Cindy stated that she was very grateful for the help of Adult 50+ Leader, Jarrod Zarkis. She discussed his duties and how he assists with the programs. His help allows her the time to focus on new programming and other items. She also discussed increased revenues for the program. Her budget goal was to increase revenues in 2023 by \$7,000. She started an indoor Pickleball League as well as tournaments, sponsorships, clinics, and lessons led to an increase in revenue. Cindy works with Premier World Discovery that allows seniors to take trips around the globe. There were 4 trips in 2023. The MRD 50+ Department received a percentage of the revenue for this program. There is a trip to Alaska planned for 2024. Ongoing programs include pedicures, chair massages, reflexology, karate and poker. The revenues for these increased as well. Total revenues increased by \$21,199.

III. **Committee Updates and Assignments**

- a. **Exec. Committee of Board** (Board: Christina, Alli. Staff: Mari, Jeremy) – The Executive Committee did not meet since the last Board meeting.
- b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Lisa) – The Administrative Committee has not met since the last Board meeting.
- c. **Foundation** (Board: Megan, Barb. Staff: Mari, Astro) The Foundation has not met since the last Board Meeting.

- d. **Growth** (Board: Ken, Suzi. Staff: Mari, Jeremy, Justin, Miguel) Will be meeting next Tuesday.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy) The Finance Committee has not met since the last Board meeting.
- f. **MURA** (Board: Alli) – MURA has not met since the last Board meeting.

IV. Executive Director's Update –

- a. Miguel, John, Justin and Wade have assisted with the Fitness Leasing arrangement, for fitness equipment for the CRC and can move forward once the budget has been adopted.
- b. Unify Montrose, Camp Montrose, is a proposed program and would be a partnership between Montrose youth program providers, , and the school district, to bring together their various expertise to provide after-school, no-school day, and summer programming for K-8 students. A MRD group will move forward with discussion about this proposed program and how the MRD may collaborate with others.

V. Approval of BOD Meeting Minutes

- a. Regular Meeting of the Board 11.30.2023. Debby stated that there were a couple of changes to the minutes from the copy the Board had in its packet and asked Jeremy to pull up the revised minutes. Director Suzi asked what the changes were and Debby stated that it was simply the order of the recording of the executive session. Director Paul moved to accept the minutes, Director Suzi seconded the motion and the motion passed unanimously.

VI. Adjourn. The meeting was adjourned at 1:43pm.

Next BOD Regular Meeting & Budget Hearing
January 4th at 11:30am
CRC 16350 Woodgate Road
Montrose, CO 81401