



**Notice of Regular Meeting of the  
Montrose Recreation District (MRD) Board of Directors  
Thursday, April 22 at 11:30am  
Montrose Community Recreation Center  
16350 Woodgate Road  
Montrose CO 81401**

**I. Call to Order, Roll Call**

- a. 11:36am called to order
- b. Roll Call; Directors: Christina Files, Amy Warthen, Kylee Smith, Paul Wiesner, Megan Maddy. Staff members present; Mari Steinbach, Jeremy Master, Lisa Lopez, Debby Zarkis, Justin Mashburn.

**II. Open Forum: Call for Public Comment (limit of 3 minutes per person)**

- a. No comments

**III. Staff Recognition:**

- a. **Anniversaries:** Amy Russell, 2 years; Jessica Workman, 3 years;
  - i. Employees were recognized
- b. **New Employee Introduction:** Lisa Lopez, HR Generalist; Matt Imus (new role: Recreation Coordinator)
- c. **Employee Awards;**
  - i. Core staff; this will be done on a monthly basis.
    1. January award goes to Jada
    2. February award goes to Julie L.
    3. March award goes to Matt
  - ii. **Part time Awards: quarterly and annually**
    1. Veronica received the quarterly award

**IV. Board of Director Appointments**

- a. Director Files stated that the Executive Committee recommended that Allison Howe be put forward as a new board member
  - i. Director Warthen made a motion and Director Wiesner seconded the motion that Allison be approved as a new Board member
  - ii. The vote was unanimous

**V. Oaths of Office for Elected Board Members**

- a. Bo Nerlin administered the Oath of Office to Allison Howe

**VI. Capital Projects and Purchases**

- a. Comprehensive Master Plan
  - i. Mari gave updates on the ongoing Master Plan. The website has been launched, GIS data has been compiled. Mobile App development is in process. Dates for stakeholder focus groups will be May 12 and May 18. Evenings from 6-7pm will be for public forums on those days. May 3, Mari will present an update on Master Plan to City Council. Director Files stated that all Board members are welcome to attend Growth committee meetings and these meetings will be

posted. Director Warthen thanked Mari and staff for their work on this. She is excited to hear from our community on this process. Mari will contact each Board member to ask for contacts to reach out to. PattyVoochris has offered to be the translator for these meetings as necessary.

- b. Ute / McNeil Irrigation
  - i. Jeremy stated that the updated irrigation system at the park is working well.

**VII. Discussion of Board Retreat date**

- a. Anticipated to be 4 hours long
- b. May 20 5-9pm was decided upon, it will be at the CRC
  - i. Debby will contact Mark to ensure he can attend on this date

**VIII. Committee Updates and Assignments – Mari gave new board members a list of committees and their mission. Asked them to choose a committee to join.**

- a. **Exec. Committee of Board** (Board: Mark, Christina, Amy. Staff: Mari, Jeremy)
  - i. The Committee met earlier this week (4.20.2021) to interview Allison Howe and to go over the 4.22.21 Board agenda
- b. **Administrative** (Board: vacant, vacant. Staff Mari, Jeremy, Lorie)
  - i. Administrative committee is due for a quarterly meeting at the end of June
- c. **Foundation** (Board: Amy, Kylee, Megan. Staff: Mari, Cindy)
  - i. Director Maddy stated the committee discussed paying a person to help with foundation finances for 3 months. They are starting work on the triathlon.
- d. **Growth** (Board: Christina, Amy. Staff: Mari, Liz, Justin, Miguel)
  - i. Director Files invited other Board members to attend these meetings if they desire to. Next meeting is May 7 from 1-3pm.
- e. **Finance** (Board: Mark, Paul. Staff Mari, Jeremy)
  - i. Director Wiesner stated money is coming back in, our sales and property tax revenue will be higher than last year. Our projections for the budget are on track. Checks and balance systems such as second signatures on checks will be tightened up.
- f. **MURA** (Mark)
  - i. Mari stated that MURA approved expansion loan for Colorado Yurt Company.

**IX. Executive Director's Update**

- a. New Summer Activity Guides were presented
- b. Finance report was given. Mari stated that in March of 2021, the district made a \$161,000 improvement to the General Fund balance over 2020 and noted for the total year to date a \$311,000 positive change to net position.
- c. Colorado Lottery Starburst award was received for the Connect Trail, we will be celebrating
- d. NRPA grant awarded an additional \$10,000 for the Community Gardens
- e. Newsletter was introduced as a monthly edition
- f. Part time wage scale was presented.
- g. CPRA metrics – can go to website to look at other how other Districts are doing with their programs and budgets.
- h. Today is Earth Day! MRD staff cleaned a section of the trail today to celebrate. We also adopted a road in Montrose.
- i. Justin presented our monthly visits for the CRC as well as Average Daily Attendance. All visits are increasing. New weekend hours have worked out well. Reservation system for the pool is still in place because of staffing issues. Program numbers are very high, may even be higher than in the past.

**X.** **Approval of BOD Meeting Minutes:**

- a. 03.25.21 Regular Meeting of the Board – Paul moved approved as written, Amy seconded. Passed unanimously
- b. 04.20.21 Executive Committee Meeting of the Board – minutes were not in the packet, will be presented for approval at next meeting.

**XI.** **Adjourn –Director Files adjourned at 12:48pm.**

**Next BOD Meeting**  
**May 20, 2021 at 11:30am**  
**Montrose Community Recreation Center**  
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**Montrose CO 81401**