



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, March 23 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

MINUTES

- I.** **Call to Order, Roll Call:** Meeting was called to order at 11:30AM by Chair, Christina Files. Present were: Barb Sharrow, Megan Maddy, Paul Wiesner, Christina files. Amy Warthen, Allison Howe and Ken Otto absences were excused.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person) No public comment.
- III.** **Staff Recognition:**
- a. **Anniversaries:** Miguel Lopez, 14 years; Debby Harrison-Zarkis, 2 years, David Morris, 1 yr FT, Present Liz Gracesun's 15 year award (from February)
 - b. **Awards:** Core Staff Award, February. Core staff award went to John Wagner.
 - c. Mari introduced the new full time Recreation Leader - Adults, Jarrod Zarkis
 - d. Mari introduced Casie Miller, who has worked at the FH as the Recreation Leader, and is now moving to the CRC as the Recreation Leader.
- IV.** **MRD Appointments to the Montrose Recreation Foundation Board**
- a. Megan Maddy stated members of the Recreation Foundation Board need to be appointed by the MRD Board. Sara Slusarski, Megan Maddy, Kevin Davis, Russ Tomlin, Amanda Walker and Terry Simon need to be appointed. Jen Suchon is still current in her term. The bylaws require members to be reappointed.
 - b. The re-appointment of these Board members was brought to the board by the Montrose Recreation Foundation. A Motion was made by Director Barbara and a second by Director Paul. There was no further discussion. The motion passed unanimously.
- V.** **Capital Projects and Purchases**
- a. 2023 CIP Update – Recreation Manager, Jeremy, stated that Quarter 1 on the 2023 plan was funded. The CIP plan outlined the individual projects and their cost. Out of a budget of \$619,000, \$18,000 has been spent so far. Elliptical aerobic machines have been replaced. A floor scrubber will be purchased. A Kubota tractor was ordered and will be delivered in May. Regarding CRC HVAC improvements, this project will be delayed because the price of the current technology was higher than expected. The Field House site Master Plan will be going out to RFP this summer. These expenses come from the CIP fund and some from the Conservation Trust Fund (lottery funded). There are funds that are being given to the City for the Baldrige Park Master Plan. There are some ADA items that will be funded as well. A curb cut as well as pool lift chairs are on this list. Director Christina asked, since we received some funds through grants, where does the CIP funds go that would have been spent on that line item. Mari stated that it will stay in the Capital Improvement fund or will be transferred to the reserve account.

VI. **Committee Updates and Assignments**

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy) The committee did not meet in person but have emailed communication. Director Christina stated Senior Safe night has been established by Montrose High School parents to help ensure seniors remain safe on graduation night. Since instituted there has not been a single adverse event after graduation. This year it will be held at the CRC. Mari stated that Senior Safe night organizers asked the MRD to be a sponsor. She also stated that the value of the rental is \$5,000. The MRD is only charging for the staffing of the 5 hour event. Director Christina stated she is excited, as a Senior Parent and one of the organizers, to be able to state that the MRD is a partner in this event.
- b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Lisa, Debby) This committee did not meet this month.
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy, Jeremy) The foundation met this month. They are moving forward on the expanded Fee Assistance program for families. This will start in April. These scholarships will be a higher amount for CRC memberships. They are also working on another triathlon for this summer as a fundraiser.
- d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel, Jeremy) The committee met this month. They discussed the CIP Master Plan. By 2032, the MRD plans to have spent over 5 million dollars in capital. Ute McNeill will get a site master plan in conjunction with the City of Montrose. Field House Improvements are also being discussed as well as a possible new outdoor pool. Director Christina asked for input on the CIP Plan. Director Barbara asked about tennis court rehab. Mari stated these courts may or may not be shared with pickleball as there are differing philosophies concerning sharing tennis with pickleball. Mari also stated that we are following the national standards which show today the MRD has enough pickleball courts to serve the community. Director Christina also stated that subdivisions are being encouraged to put in pickleball courts. Mari stated studies that have been shown that subdivisions may not be interested because of the noise and the lights. Director Paul stated this has been addressed in national newspapers and residents of subdivisions with pickleball courts have sued the subdivision because of these issues. Mari said there will be further discussions around a new outdoor pool.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy) Director Paul stated we are working on the final numbers from last year. The rec district is in good shape financially. He stated that we did a good job of updating our budget from last year and income came in about 5-10% higher than was predicted. There was a discrepancy on sales tax reports collected and accounted for from the City, and this is being reviewed. Revenues were up and expenses were down for the MRD compared to what was expected. The committee discussed having an accounting practices audit which will be done this year. Mari met with our existing auditor this week. A compliance audit is required by state statute to be done yearly. An accounting practices audit is best practice. Employee retention credits from the pandemic are available. We will enter into an agreement with Dalby Wendland & Co for this. Monthly reports are not being generated yet because there is a 3 month lag from the City. There was interest in the Finance Committee meeting with the Growth Committee.
- f. **MURA** (Alli) Alli was absent but sent an email stating there was nothing to report.

VII. **Executive Director Update** – Mari stated that the number of people in our facilities has continued to increase. She complimented staff on dealing with the increased numbers while staying professional. Vending contract has changed from Coke to Pepsi. She stated that the service experience and revenue generation were reasons for that change. Flex Rec is open and memberships are being sold. Mari asked the Board to read updates from all of the programs in her report. The Admin office space has moved around to ensure that better communication between programs. Director Paul stated that there is no bike rack at the Flex Rec. Mari stated that our hope is that this can be part of the Flex Park funding. Director Paul stated there may be money through the City or the Montrose Community Foundation for bike racks. Mari stated we would check into this. Director Christina asked about the pickleball tournaments. Mari stated that Cindy is looking to do this again.

VIII. **Approval of BOD Meeting Minutes: 02.23.23** – Director Paul moved to approve the minutes, Director Megan seconded the motion. The motion passed unanimously.

IX. **ADJOURN** – meeting adjourned at 12:45pm.

Next BOD Meeting
April 27, 2023 at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
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