



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, June 30, at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

- I.** **Call to Order, at 11:37am.**
 - a. **Roll Call;**
 - b. **Amy Warthen, Christina Files, Paul Wiesner, Kenneth Otto, Barbara Sharrow, Allison Howe, Megan Maddy.**
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person). Director Amy Warthen thanked Mari and staff for the tour of the facilities and parks that took place two weeks ago. She said the amount of work that staff accomplish is tremendous. Director Paul Wiesner suggested that the Board does a tour every year.
- III.** **Staff Recognition:**
 - a. **Anniversaries:** Matt Imus, 4 yrs FT; Julie Laube 4 yrs Core; Greg Trujillo 3 yrs FT
 - b. **New Employee Introduction/Announcement:** Wade Ploussard was introduced as the new MRD Outreach Coordinator, to be officed at Flex Rec.
 - c. **Employee Awards:** Gene Stollsteimer.
- IV.** **Oaths of Office for Elected Board Member**

Ken Otto
Legal representative, Bo Nerlin, swore in Ken Otto as a new Board member.
- V.** **Board Member Election of Officers, Term 2022 – 2023 President, Vice President, Secretary.**
 - a. President: Christina Files nominated herself
 - b. Vice President: Amy Warthen nominated herself
 - c. Secretary: Allison Howe nominated herself
 - d. Director Paul Wiesner motioned to accept the nominations, it was seconded by Director Megan Maddy. This motion passed unanimously.
- VI.** **Committee Board Assignments, Term 2022-2023**
 - a. Director Allison – will remain on Finance and Administration Committees, she will also be on the Executive Committee as Secretary of the Board
 - b. Director Ken – will be on the Growth Committee
 - c. Director Barb – will be on the Administration Committee
 - d. Director Paul – will be on the Finance Committee
 - e. Director Amy – will be on the Executive Committee as well as remain on the Montrose Recreation Foundation
 - f. Director Megan – will remain on the Montrose Recreation Foundation
 - g. Director Christina – will remain on the Growth Committee and will join the Executive Committee

VII. Resolution 2022-4 Proclaiming July as Park and Recreation Month in the Montrose Recreation District

- a. Christina Files read the Resolution, proclaiming July 2022 as Park and Recreation Month – A motion was made by Amy Warthen, seconded by Paul Wiesner to approve the proclamation. The entire Board voted and the vote was unanimously in favor of passing the proclamation.

VIII. Capital Projects and Purchases

- a. **Resolution 2022-5** 2022 Comprehensive Master & Strategic Plan

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- i. ED Mari Steinbach presented a short summary of the Comprehensive Master & Strategic Plan (MP) and presented the proposed Resolution. She then entertained questions. Director Christina asked what passing this resolution does. ED Mari stated it enables the MRD to move forward on the Master Plan, and to allow the MRD to start discussions of the Master Plan outcomes with the City and other partners. She also stated that we will be having a discussion with attendees at the 5-year anniversary celebration about what actions they prefer us to take. Director Allison asked what staff's plan is to use the Master Plan from a practical standpoint. ED Mari stated that the Master Plan will inform the annual work plan. It will be posted and it will be embraced by Board and staff. Director Amy stated there were many grammatical and spelling errors on the document. She also addressed content questions; 3.2.2 foundation partnership is missing. The wording on the foundation will be looked at as it says it is "not reliable" and that the board is "sensitive" to raising fees, she suggested changing the word to "cognizant". She also stated that the dog park appears to be under MRD supervision. Board members agreed that the content and direction of the MP was accurate overall. Allison suggested an Executive summary be posted also for the public so it is easier to read, using abundant photos. Input on the document also included: Section 1.4.4, "the park board" was referred to and needs to be changed to the "MRD Board". Director Ken said there was a section where "public comment" was mentioned but no public comment was given on that particular topic. Director Paul stated that statistics from around the country were stated and that was helpful, as was the equity mapping. Director Amy asked if CAPRA looks at unmet needs when it comes to credentialing. ED Mari responded that the important piece is that there is an actual plan for future action. Director Megan asked about why the Gold Medal award for Excellence in Parks and Recreation is important. ED Mari responded that along with accreditation it shows the MRD has met certain levels of standards and is among the top agencies in the country. It was also mentioned that accreditation is helpful in writing grants, showing potential grantors that the District has met those standards.
- ii. Recommendations from Director Christina: correct the errors. She also asked Board members re-read and submit an errors they have found to Mari. The Board will review a new, improved document in July for approval. The errors are to be submitted to Mari by this Sunday, July 3. It was suggested that a separate motion be made for section 6.1.2. which is the Capital Improvement Plan (CIP). When reviewing the CIP under the field house, demolition of the pool was listed twice. It was agreed by the Board that staff can move forward on implementing the MP. Director Christina asked if the board approved moving forward with the CIP as a draft. Christina stated the Flex Rec estimated budget needs to be

added to the CIP. Options were given regarding the MP: To wholly reject the presentation of the resolution or to approve the concept of the master plan as a whole and bring back the documents with refinements in July. Legal consult Bo Nerlin felt like this was a very healthy discussion. It was asked of him if this is seen as an advisory document. He stated that the document can be approved in concept so the MRD can move forward with action on the plan. Director Allison made a motion to approve the concepts of the master plan with the intent to finalize improvement in July. Director Megan seconded the motion. The Board voted, and was unanimously in favor.

- iii. It was suggested that a PDF rather than a Word document be posted to Google Docs.
 - iv. ED Mari asked for formal approval of the Comprehensive Master & Strategic
- b. Flex Rec – Mari and Staff presented an update on the Flex Rec project.
- i. Jeremy Master is the Project Manager. Weekly project team meetings are taking place and began March 23.
 - ii. Updates on Facilities and Maintenance include working on a custodial budget, RFP is progressing for supplies and equipment. Policies and Procedures, and operating manual are also in process.
 - iii. Programming committee update was delivered by Justin, fitness classes and schedules are being developed. Functional training is the focus. A fee schedule is being developed. The goals include 60 annual memberships and 8 drop ins per day. There will most likely be a program agreement with Weehawken. It was stated that Flex Rec is a value-added facility for a specific athlete/fitness enthusiast. It was mentioned that to pay for the facility, the MRD needs to charge a certain fee for programs and memberships. Director Paul suggested that the MRD do programming for La Raza Park as well.
 - iv. Marketing update was presented by Debby. The Flex Rec logo and colors have been decided. A rack card promoting Flex Rec was given to all Board members. Talking point were also presented in order to help Board members address community questions. A marketing plan has been written and is being followed.
 - v. Admin committee update was presented. Debby and committee are assisting the other committees as needed in ordering safety equipment, furniture etc.
 - vi. Construction update. ED Mari stated that the construction estimates came in more costly than first estimated. Final estimates are \$130.43 square feet. This increase in cost is due to inflation, increased materials cost, and supply chain. At this point, an additional \$245,000 is needed to build out Flex Rec. ED Mari stated that the MRD estimate came in under other estimates that were given for Colorado Outdoors facility build outs, as additional finishes and needs were conservative and minimal. Value engineering is been done. Between additional asks and grants, much of that should be covered as well as additional contribution from the MRD. In presenting the financial analysis, the MRD is at 66% earned revenues to date for the year. This provides an excess of \$800,000 at end of year if we continue this performance. Any excess in budget will go into the reserve. Those funds will be reappropriated as the board sees fit. The City of Montrose has contributed ARPA funds to assist with the cost of Flex Rec. Colorado Outdoors has also contributed to the costs of Flex Rec. Director Amy asked how pulling funds for Flex Rec will affect future CIP projects. Director Paul said that Flex Rec is one of our new future projects.
 - vii. Director Christina noted that there seem to be three options on the table: back out of the Flex Rec project; delay the project and continue to solicit construction bids; or approve the project as presented. ED Mari stated that if the MRD backs

out of the project, risks include: damaging relationships with grantors, general PR damage, and jeopardizing the future development of the trail side park. It was requested by the ED that the Board approve the additional fit up cost of \$200,000 as well as approval to allow her to move forward to contract signing with Shaw Construction. Director Paul stated that his son's estimate in building a house came in double of what it was initially quoted so he is not surprised by the increase in cost. He said we should continue to move forward with the project. Director Paul made a motion to continue on Flex Rec to sign contract with the \$200,000 additional costs. The motion was seconded by Director Barbara. All in favor were 4 Directors: Paul, Christina, Barb and Allison. None opposed. Abstained by Ken. Director Paul made a second motion to approve the MRD construction contract. Second motion was voted on, motioned by Paul, seconded by Director Barbara. Directors that voted in favor were: Alli, Barbara, Paul and Christina. Opposed none. Abstained by Ken. Director Amy did not vote.

IX. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy)
 - i. Did not meet
- b. **Administrative** (Board: Megan, Alli. Staff: Mari, Jeremy, Debby, Lisa)
 - i. Did not meet
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy)
 - i. Did not meet
- d. **Growth** (Board: Christina, Amy. Staff: Mari, Liz, Justin, Miguel)
 - i. Did not meet
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy)
 - i. Met this week, Allie stated nothing further about budget, that was already discussed in the Flex Rec conversation.

X. Executive Director's Update

- a. DOLA pools grant initiative of \$25,000 was approved. This funding will be used for recruiting and hiring bonuses as well as other expenses related to hiring lifeguards.
- b. 5-year anniversary celebration on July 14. Would love to have Board participation.
- c. CRC and FH participation and revenues are very high. 6300 weekly visits, recently, is a record high. Today marks the highest attendance day since COVID at 1200 people between the CRC and FH. Wade stated that at 62 teams, this is the highest number of adult softball teams ever. Director Christina asked about extended hours, ED Mari said it was not financially efficient.
- d. Staff newsletter for June was presented.

XI. Approval of BOD Meeting Minutes

- a. 05.26.22 Regular Meeting of the Board
 - i. Director Paul motioned to approved minutes, Director Alli seconded. Vote; approved, all but Amy and Ken who abstained as they were not present for this meeting.
- b. 06.15.2022 Special Meeting of the Board
 - i. Paul motioned to approved minutes, Amy seconded. Vote, all in favor except Alli, who abstained as she was not present.

XII. Adjourn at 2:35pm.

Next BOD Regular Meeting
July 28, 2022 at 11:30am
CRC 16350 Woodgate Road
Montrose CO 81401