

**Montrose Recreation District  
Board of Directors Meeting Minutes  
Thursday, July 23, 2020 11:30 a.m.**

**Board Members**

Kylee Smith  
Martin Lutz  
Amy Warthen  
Paul Wiesner  
Mark Plantz  
Mike Brown  
Christina Files

**Staff Members**

Mari Steinbach  
Jeremy Master  
Tracie Rief  
Samantha Vallejos  
John Wagner  
Justin Mashburn  
Wade Ploussard  
Cindy Marino  
John Wagner  
Miguel Lopez

**Guests**

Bo Nerlin  
Ben Bye

**Call to Order**

Board President, Director Lutz, called the August 27<sup>th</sup>, 2020 Board of Directors meeting to order at 11:33 a.m. Roll Call was taken, all members are present.

**Open Forum**

Kylee shared she had received an email from a client expressing how impressed she was with Montrose and what we have done, not knowing Kylee was a board member.

**Staff Anniversaries:** Melissa Lords, 11 years: Justin Mashburn, 15 years, Melissa was not in attendance, Justin was recognized and given certification of appreciation for the years of service.

**Capital Projects Update**

- a. Holly Park- Project Closeout: Ribbon-cutting jointly with City on River Bottom Drive  
Mari thanked everyone who attended, Matt for doing a live feed on FB, the Daily Press had an article and video. In the spring we plan to have a celebration with the City for Holly Park and the trails project that is complete. Next week there will be a low-key ribbon cutting of the GOCO Connect Trail project.

Director Wiesner moved to change order of Committee Updates, a. Finance Committee to be discussed after e. The motion was seconded by Director Plantz. The motion carries 7 - 0

**Committee Updates**

- a. **Finance:** (Board: Mark, Paul. Staff: Mari, Jeremy) this committee is responsible for examining the financials on a monthly basis, they have met twice to review and will give recommendations to the board. They are at this time questioning if we need to have a secondary audit, as it has been the same auditor for over 40 years. The committee also would like for the growth committee to develop an annual CIP plan in order to coordinate funding review for the CIP project. This will be taken in account during the conversation about a mill levy increase.
- b. **Executive Committee of Board:** Board; Martin, Mark and Christina. Staff: Mari, Staff. Met to review the BOD Meeting agenda.
- c. **Administrative:** Board; Mike, Martin, Staff: Jeremy, Lorie, Samantha, Have not met since last BOD Meeting
- d. **Foundation:** Board; Amy, Kylee, Staff: Mari, Cindy. The Imus Impact award was given to Ashlyn Manuel at McNeil Field by Amy Warthen and Justin Mashburn, the Black Canyon Sprint Triathlon will be a virtual event this year
- e. **Growth:** Board; Amy, Christina, Staff: Mari, Liz and Justin, Have not met since last BOD Meeting

**MRD July Financial Report and Colotrust Bank Statement Summary**

Mari reviewed the summary, included in the packet, to the board which includes the revenues, sales tax, Conservation Trust Fund, CRC Revenues, Recreation Programs, GF Revenues and expenses. Answered any additional questions of which the board asked

a. Executive Director Update

Mari reviewed her ED Update that was included in the BOD Packet

**Approval of 06.23.2020 BOD Meeting Minutes**

A motion to approve the minutes from 05.26.2020 was made by Director Warthen, seconded by Director Wiesner. The motion carried 5 - 0 – 2. Plantz and Brown abstained

**Request for Executive Session: Per C.R.S. Section 24-6-40(4)(f), executive session for the purposes of discussing personnel matters related to Mari Steinbach’s performance evaluation**

A motion to Request for Executive Session: Per C.R.S. Section 24-6-40(4)(f), executive session for the purposes of discussing personnel matters related to Mari Steinbach’s performance evaluation was made by Director Warthen. Which was seconded by Director Smith. The motion carries 7 – 0. The Board entered executive session at 12:30 p.m.

Return to open session. The board did deviate from the stated purposes of the executive session.

**Adjourn**

President Lutz adjourned the meeting at 3:00 p.m.

**Next Regular Meeting  
Thursday September 24th, 2020 at 11:30 a.m.  
Field House  
25 Colorado Avenue  
Montrose CO 81401**