



**Notice of Regular Meeting of the  
Montrose Recreation District (MRD) Board of Directors  
Thursday, November 17, at 11:30am  
Montrose Community Recreation Center  
16350 Woodgate Road  
Montrose CO 81401**

- I.** **Call to Order, Roll Call** – The meeting was called to order at 11:32am. Present: Allison Howe, Christina Files, Megan Maddy, Paul Wiesner (arrived at 11:37am), Ken Otto, Barbara Sharrow, Amy Warthen
- Item 5 will add public hearing.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person). Jim Dolan, of the public, came to speak and asked for more Pickleball courts. He had three suggestions to offer to the Board. The Board President stated this item will be discussed.
- III.** **Staff Recognition:**
- a. **Anniversaries:** Brad Distel, 5 years
  - b. **Employee Awards:**
    - i. Part Time staff service award, Julie Burke, who was not present at the last Board meeting was present at this meeting and accepted her award.
    - ii. Core Staff of the month for October is Cindy Marino. She was presented her award.
- IV.** **Budget**
- a. 2<sup>nd</sup> review of the 2022 Supplemental and 2023 Recommended Budgets
    - i. As previously noted, the 2022 supplemental budget is presented because both the property and sales taxes are in surplus of original budget, among other less-substantial changes. These changes ultimately affect the year-end fund balances, and so that the Board may accurately appropriate the resources, the changes should be formalized. The Resolution to approve the supplemental budget will be presented at December's meeting as Resolution 22-06.
    - ii. The 2023 budget was discussed. The budget was revised slightly from the first draft. The packages include: lifeguard wage increase, recruitment, Recreation Leader – Adult programs. These were discussed. If these packages are acceptable, the 2023 budget will be presented to and approved by the Board at the December meeting. Charts presenting expenses and revenues were presented.
    - iii. Aggregate Fund Reserves were presented. The Capital Fund has up to 3 months of operating funds in reserve. Total reserves would cover 13 months of expenses.
    - iv. All funds balances are growing considerably. Director Amy mentioned that the Mill levy was increased last year which accounted for about \$283,000, which was actually surpassed. These funds are used for annual operations while also helping to grow the fund reserve balances.
    - v. ED Mari stated that she is open to more questions from the Board. Her intent is to have the budget approved by the Board by December 15. Mari complemented staff and Jeremy on the work they have done toward developing and maintaining the budget.
- V.** **Administration Committee Information and Recommendations (2023)**
- a. CO Paid Family and Medical Leave Law – There was no public nor staff comment on this topic.
    - i. Advanced Notice to Employees, opportunity to submit comments. ED Mari stated that advanced notice was not required but notice was nonetheless sent out to employees yesterday. Once the Board makes a decision the staff will be informed and will be notified that they, individually, can

still opt in if the Board opts out. The administrative committee reported that they had discussed this issue and their recommendation is to opt out of the CO Paid Family Medical Leave Law. It was brought to the Board's attention that the MCSD and Montrose City have also opted out of the FAMLI Program.

- ii. Resolution 2022 – 5 A Resolution Declining Participation in the Colorado Paid Family and Medical Leave Insurance (FAMLI) Program was presented and recommended. Amy Warthen made a motion to decline any and all participation in the FAMLI Program. Director Paul seconded the motion. The board voted, the motion passed unanimously.

## **VI. 2023 Board Meeting Calendar / Staff Holiday Schedule**

- a. ED Mari presented the 2023 calendar. She noted that this calendar's purpose is to aid in transparency to the community. Director Amy asked if the April 27 meeting could be reconsidered as school will be out that week. April 20, the third Thursday of April, will be the new meeting date after Board discussion. Amy made a motion to approve the 2023 Board meeting schedule and the days the administrative offices are closed, with the one modification, Allison seconded the motion. The motion passed unanimously.

## **VII. Staff Reports**

- a. Outreach Activities Report – Wade presented activities he has been involved with. He stated that he and the MRD Grant Writer, Astro, have shared the good news about the MADA meeting that he went to recently. A MADA member suggested that family CRC scholarships be given. Astro, Grant Writer, had actually presented this to the MRF who approved this extended scholarship program. He stated that this reaffirmed the reason we do what we do to meet the community needs. Recreation assessment is being done to see what other services in town are being offered. He is finishing up the Cost Recovery project. Wade has also been working on the Activity Guide as well as developing other programs for Flex Rec.
- b. ADA Transition Plan – Jeremy presented progress on the Transition Plan. An Accessibility Management Team has been formed and they had their first meeting. Direction for this team was discussed. The meeting schedule has been set. Jeremy is now taking an ADA Coordinator program to become officially certified. Director Barb asked if there was board input on this committee. It was decided that Barb would be added to this team and it will formally be made into an ad hoc committee. Megan offered to be on the committee as well if needed.
- c. Flex Rec and Flex Park – Still waiting on the CHF grant for flex Park. ED Mari stated that as the MRD gets more details, we will discuss further with the board whether the MRD will take ownership of the park, or only maintains the park. Flex Rec: the walls are up, heat is being installed next week. Flooring will be installed at the end of this month. The Arial Arts structure will be installed the week following that. The training rig will be installed the week after. Temporary occupancy will hopefully be granted mid-December. At that point we can start setting up offices, doing tours and sales, etc. Director Amy asked if a grand opening will be scheduled and asked if Flex Rec will be marketed, Debby stated that it will be marketed aggressively and there will be a hard opening as well as a couple of soft openings. Flex Rec also has three pages highlighted in the new Activity Guide.
- d. ED Mari stated that the Board's responsibility is to approve the 2023 budget, but does not need to approve the fees for the MRD. Mari presented the fee schedule for all MRD facilities including Flex Rec. Director Barb asked if the MRD raises rates every year. Mari stated that we have not. We are currently in a cost recovery project and are looking at fees more closely through that specific lens. ED Mari stated that if these adjustments are not made, we will stay below 63% of cost recovery. If we do not collect the increased fees, we may need to use some of the reserve to pay for expenses. Jeremy stated that our rates are below rates for many other special districts. Director Christina pointed out that the young adult punch pass is the same cost as the adult punch pass. Justin said we have 158 young adult punch pass holders. Director Christina also asked about nonresident passes. Justin stated that since Montrose is a travel destination, we do have a nonresident rate for people traveling through town – rather, the daily and nonresident rates apply. Debby also mentioned that the MRD has rack cards in every hotel in town that offers a discount to visitors to the CRC. Justin said we see 10-15 of those coupons every month in the summer. The board discussed users of the charging station which the MRD is currently not charging. Staff is working up a new user fee to NON members, with the intent to keep charges for members at no cost. The Marlins contract is up for review and fees will be reevaluated also.

(Director Allison left the meeting at 12:56pm)

**VIII. Committee Updates and Assignments**

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy)
  - i. Executive Committee stated that there are no updates
- b. **Administrative** (Board: Allison, Barb. Staff: Mari, Jeremy, Debby, Lisa)
  - i. Admin Committee stated that nominations for yearly awards are due tomorrow.
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy)
  - i. Megan reported on a potential additional fundraiser. Astro suggested targeting low income families who could get additional scholarship funds for CRC memberships. Their first goal would be around 20-30 families reached.
- d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel)
  - i. The Growth Committee did not meet this month.
- e. **Finance** (Board: Paul, Allison. Staff: Mari, Jeremy)
  - i. Did not meet this month
  - ii. Mari stated that since we have moved to a new payroll system, we have been unable to link to our accounting reports. This should be resolved by next week.
- f. **MURA** (Board: Allison)
  - i. Did not meet this month.

**IX. Executive Director's Update**

- a. Mari stated we are actively recruiting for several positions. We, as other community businesses are, actively trying to hire. Our registration payment system has been updated. The Coordinators involvement in monthly board reports have been welcomed. The board was re-offered an opportunity to revisit the Strategic Plan. There were no specific questions by the board on this.

**X. Approval of BOD Meeting Minutes**

- a. Regular Meeting of the Board 10.27.2022
  - i. Paul moved to approved meeting minutes, Ken seconded this motion. The motion passed unanimously.

**XI. Adjourn - meeting was adjourned at 1:19pm**

**Next BOD Regular Meeting**  
**December 15 at 11:30am**  
**CRC 16350 Woodgate Road**  
**Montrose CO 81401**